



Thursday, March 23, 2017  
Township of Wayne – Health Department Room #2  
*10:30 AM*  
Agenda and Reports

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE  
HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3)  
FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE  
CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4)  
POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN  
BOARD OF ALL MEMBER MUNICIPALITIES.

## DIRECTIONS

**Wayne Township Municipal Complex – Health Department Room #2**  
**475 Valley Road, Wayne, NJ 07470**  
**973-694-1800**

<p style="text-align: center;"><b>COMING FOR THE EAST</b></p> <p>Take Route 80 west to exit 53, which is Route 23 North or take Route 46 West to Route 23 North            Proceed on Rt. 23 North and turn right onto Alps Road            Proceed to the second traffic light and turn right onto Nellis Drive            Just before the next traffic light turn left into the Municipal Complex</p>	<p style="text-align: center;"><b>COMING FROM THE WEST</b></p> <p>Take Route 80 East to Route 46 East            Take the Riverview Drive – Wayne/Totowa exit and bear right onto Riverview Drive North            Proceed to the eighth traffic light and turn right onto Valley Road            At the second traffic light, turn left onto Nellis Drive and then immediate right into the Municipal Complex</p>
<p style="text-align: center;"><b>COMING FROM THE NORTH</b></p> <p>Take Route 23 South to the Alps Road exit            Proceed on Alps Road exit under the highway and turn right onto Alps Road            Proceed to the second traffic light and turn right onto Nellis Drive            Just before the next traffic light turn left into the Municipal Complex</p>	<p style="text-align: center;"><b>COMING FROM THE SOUTH</b></p> <p>Take the Garden State Parkway North to ext 153B onto Route 3 West            Proceed on Rt. 3 West which merges into Rt. 46 West            Take the Riverview Dr., Wayne/Totowa exit            On the exit ramp, turn left at the light onto Minnisink Road then turn right at the light onto Riverview Drive            Proceed to the seventh traffic light and turn right onto Valley Road            Proceed on Valley Road to the second traffic light and make a left onto Nellis Drive and immediate right into the Municipal Complex</p>
<p style="text-align: center;"><b>COMING FROM ROUE 287</b></p> <p>Take Route 287, take the Wayne/Route 23 South exit            Take Route 23 South to the Alps Road exit            Proceed on Alps Road exit under the highway and turn right onto Alps Road            Proceed to the second traffic light and turn right onto Nellis Drive            Just before the next traffic light turn left into the Municipal Complex</p>	<p style="text-align: center;"><b>COMING FROM THE PATERSON AREA</b></p> <p>Take Preakness Avenue and proceed West into Wayne            Continue straight on Preakness Avenue through the Valley Road intersection into the Municipal Complex</p>

Thursday, March 23, 2017  
TOWNSHIP OF WAYNE – HEALTH DEPARTMENT ROOM #2  
10:30 AM  
AGENDA

1. Meeting Called to Order – Open Public Meetings Act Read
2. Pledge of Allegiance
3. Roll Call of Executive Committee and Professionals
4. Approval of Minutes – February 23, 2017 Minutes – Appendix I
5. Correspondence
6. Finance Report, (Robert Calise)
7. Committee Reports
  - A. Nominating – Tucci
  - B. By-Laws –
  - C. Legislative –
  - D. Coverage – Tucci
  - E. Professional – Kronyak
  - F. Finance – Kronyak
  - G. Safety/Loss Control – Saros
  - H. New Member & Development –
  - I. Risk Management –
8. Chairman's Report
9. Risk Manager's Report, (John Serapiglia and Maria Makos, Polaris Galaxy)
10. WC Loss Control Consultant's Report (Tim Weir, PMA)
11. TPA Report (Christina Grabowski, PMA)
12. Bill List (Robert Calise)
13. Old Business – WC Fund/ML Fund
14. New Business – WC Fund/ML Fund
15. Public Comment
16. Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Motion in Appendix II
17. Adjournment

# APPENDIX I

THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING  
February 23, 2017

1. Call To Order:

A meeting of the New Jersey Intergovernmental Insurance Fund was called to Order on Thursday, February 23, 2017 at 10:36 a.m. in Wayne Township, N.J. Chairman Tom Carroll read the Open Public Meetings Act Statement and announced that notices were placed in newspaper and posted as required.

2. Pledge of Allegiance:

Carroll opened the meeting with the Pledge of Allegiance.

3. Roll Call:

Commissioners Present: Thomas Carroll (Borough of Wanaque), Matthew Cavallo (Township of Verona), Michael Kronyak (Borough of Hasbrouck Heights), Heather McNamara-Kreitz (Township of Wayne), Chief Richard Molinari (City of Union City), Freeholder Ed Smith (County of Warren), Thomas Tucci (Township of Cedar Grove) Sonia Viveiros (Township of Maplewood),

Chairman Carroll advised that Commissioner Cavallo will serve on the Executive Board at today's meeting in place of Commissioner Duthie.

Others Present: Ezio Altamura (GJEM-Otterstedt Agency), Lydia Bashwiner (GJEM-Otterstedt Agency), Lou Beckerman (Beckerman & Company), Robert Calise (CMFO/Treasurer), Linda D'Alessio (Recording Secretary), John Daley (Scirocco Group), Michael DelBalso (Township of Wayne), Zach Edelman (Fairview), Brent Gates (PMA-Safety and Loss Control), Kristine Gould (Township of Verona), Christina Grabowski (PMA-TPA), Maria Makos (Polaris Galaxy-Risk Manager), Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator), John A. Serapiglia (Polaris Galaxy-Risk Manager/Co-Administrator), Tim Weir (PMA-Safety and Loss Control), Justin Wilkinson (PMA-TPA), Jack Zisa (Scirocco Group)

Arrived at 10:43 am: Christopher R. Marion (Commissioner, Township of Old Bridge) and Himanshu R. Shah, CMFO (Township of Old Bridge)

- 4 Approval of Minutes January 26, 2017. It was moved by Smith, seconded by Cavallo, that the Minutes of the January 26, 2017 Meeting of The New Jersey Intergovernmental Insurance Fund be accepted as presented.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

5. Correspondence: None
6. Finance Report: CMFO Calise summarized the monthly financial reports, including the status of Multi Line Fund and Workers Compensation Fund 2017 Assessments and claims payments, copies of which are provided in the meeting Agenda packets. Also included in the Agenda materials are the ML & WC February 2017 Bill Lists. Calise noted that WC Fund payments are trending down compared to 2016.
7. Committee Reports
  - a. Nominating Committee (Tucci) – No report
  - b. By-Law Committee – No report
  - c. Legislative Committee –No report
  - d. Coverage Committee (Tucci) – (See Closed Session Motion)
  - e. Professionals Committee (Kronyak) – Kronyak reported that RFPs for the positions of Administrative Hearing Officer for the ML Fund and Panel Defense Counsel for the WC Fund have been posted. Kronyak also advised that the Professionals Committee met with the Actuary and Auditor to discuss the process of actuarial and audit report preparation. .
  - f. Finance Committee (Kronyak) – Kronyak advised that he expects to have AIS' 12/31/16 actuarial reports within the next few weeks.
  - g. Safety/Loss Control Committee (Saros) – (See PMA's Report, below)
  - h. New Member & Development Committee – For closed session
  - i. Risk Management Committee – (See Risk Manager's Report, below)
8. Chairman's Report – Chairman Carroll reported that one of his goals for 2017 is to close out many of the NJIIF's prior operating years. Work on the tasks necessary to achieve that goal will take place upon completion of the 12/31/16 Audit Reports.
9. Risk Manager's Report – Serapiglia reported that the 2017 excess policies are Being reviewed and any necessary changes will be made. He anticipates that the binders will be ready for distribution at the NJIIF's March meeting. Serapiglia also advised that in order to accelerate the 2018 renewal process, Polaris may be emailing the draft applications to all members.
10. Loss Control Consultant Report – Tim Weir advised that POSHA has made surprise visits to several fire districts; he intends on following up with Member fire chiefs to help them prepare.

11. TPA Report – Christina Grabowski provided an update on aggregate WC claims received through 2/1/2017. She reported that all claims are being reported timely within 3 days; healthcare network penetration for the WC Fund remains above 97%.

It was Moved by Kronyak, Seconded by McNamara-Kreitz to approve all Professionals' Reports.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

12. Bill List-WC Fund/ML Fund

It was moved by Kronyak, seconded by Smith, that the WC and ML Bill Lists for February 23, 2017 be approved for payment.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

13. Old Business – none

14. New Business – none

15. Public Comment- none

16. Closed Session

It was moved by Smith, seconded by McNamara-Kreitz, that pursuant to the form of Closed Session Motion attached hereto (the "Closed Session Motion"), the Board should move into Closed Session to discuss matters as outlined in the subject Motion.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

It was moved by Smith, seconded by Cavallo, that the Minutes of Closed Session from the Fund's meeting January 26, 2017 be accepted as presented.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

It was moved by Kronyak seconded by McNamara-Kreitz, that the WC Claims recommendations and Fund Counsel's Report be accepted as presented.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: *Each Executive Board Member abstains as to claims against its Member entity

It was moved by Smith, seconded by McNamara-Kreitz, that the Multi-Line Fund Claims recommendations and Fund Counsel's Report regarding ML Fund matters be accepted as presented.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: *Each Executive Board Member abstains as to claims against its Member entity

There being no further business for Closed Session it was moved by Cavallo, seconded by Tucci that the Board return to Open Session.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

It was moved by Cavallo seconded by McNamara-Kreitz, to approve all actions presented in Closed Session, including but not limited to requests for settlement authority for the WC and ML Fund matters listed in the Closed Session Motion, and the coverage positions recommended by General Counsel in Closed Session.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: *Each Executive Board Member abstains as to claims against its Member entity

17. Adjournment

There being no further business to discuss, Motion by Tucci, Seconded by Smith to adjourn the NJIIF's February 23, 2017 Meeting.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Smith, Tucci, Carroll
Nay: None
Abstain: None

The February 23, 2017 Meeting was adjourned at 11:20 am.



## APPENDIX II

**Closed Session Motion**

**For the March 23, 2017 Meeting of the New Jersey Intergovernmental Insurance Fund**

---

In order to discuss matters involving litigation or potential litigation or contract matters, and in order to maintain the attorney-client privilege, motion is made by \_\_\_\_\_, seconded by \_\_\_\_\_ for the NJIIF Executive Board to move into Closed Session pursuant to Section 12(b)(7) of the NJ open Public Meetings Act (N.J.S.A. 10:4-6, et seq). Minutes shall be taken during this Closed Session and once the need for confidentiality no longer exists with regard to each matter, the applicable minutes will be made available to the public. The specific purpose of closed session is to discuss the following matters:

**Workers Compensation Fund Claim Matters**

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Sullivan adv. City of Bayonne Claim (W001170188)-----RSA
2. Perez adv. Union City Claim (W001066542)-----RSA
3. Intriago adv. Wayne Township BOE (W001066607 -----RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Barrett adv. Township of Cinnaminson (W001151522)-----Recovery
2. McDonough adv. City of Bayonne (W001624664)-----Case Update

**Multi-Line Fund Claim Matters**

Case Update Reports or Requests for Settlement Authority (RSA):

1. 159 Ave. A, LLC v. City of Bayonne (1530)-----Case Closure
2. Kolibaba v. Township of Mine Hill (1492)-----Case Closure
3. Green, Estate of v. City of Union City (1199)-----Case Closure
4. Murillo v. City of Union City (1430)-----Case Closure
5. Rosa v. Township of Wayne (1198)-----Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Salerno v. City of Asbury Park
2. Rodriguez v. City of Bayonne
3. State v. Chen/Township of Old Bridge
4. NJ Housing & Mortgage Finance Agency v. Borough of Roseland
5. B&G Restoration v. City of Union City
6. Morales-Pizzaro v. City of Union City
7. Marfucci v. Township of Verona
8. Deidos v. Township of Wayne

Other Matters:

1. Borough of Roseland--Sensitivity training and related matters