



Thursday, June 28, 2018

Township of Verona
Community Center
880 Bloomfield Ave., Verona, NJ

10:30 Executive Board Only

11:00 AM Meeting
Agenda and Reports

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

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AGENDA

1. Meeting Called to Order – Open Public Meetings Act Read
2. Pledge of Allegiance
3. Roll Call of Executive Committee and Professionals
4. Closed Session –Appendix II (Eric Nemeth, General Counsel)
5. Approval of Minutes – May 24, 2018 – Appendix I
6. Correspondence –
7. Finance Report, (Robert Calise)
8. Committee Reports
 - A. Nominating – Tucci
 - B. By-Laws – McNamara-Kreitz
 - C. Legislative – Cavallo
 - D. Coverage – Tucci
 - E. Professional – Tucci
 - Resolution ML-2018-13 Addition of Bratti Greenan, PC to ML Fund panel counsel list
 - F. Finance – Kronymak
 - G. Safety/Loss Control – Smith
 - H. New Member & Development – Kronymak
 - I. Risk Management – Smith
9. Chairman’s Report
10. Risk Manager’s Report, (John Serapiglia and Maria Makos)
11. WC Loss Control Consultant’s Report (Tim Wier/PMA)
12. TPA Report, (Christina Grabowski/PMA)
13. Bill List, (Robert Calise)
14. Old Business – WC Fund/ML Fund
15. New Business – WC Fund/ML Fund
16. Public Comment
17. Presentation - “The seven deadly sins of aquatic facilities”
Thomas J. Griffiths. Ed.D., Aquatic Safety Research Group, LLC
18. Adjournment

THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING
May 24, 2018

1. Call To Order:
A meeting of the New Jersey Intergovernmental Insurance Fund was called to Order on Thursday, May 24, 2018 at 10:39 a.m. in Wayne Township, N.J. Chairman Michael Kronyak read the Open Public Meetings Act Statement and announced that notices were placed in newspaper and posted as required.

2. Pledge of Allegiance:
Kronyak opened the meeting with the Pledge of Allegiance. A moment of silence was taken to consider the fallen and to reflect on Bob Calise's loss of his brother.

3. Roll Call:
Commissioners Present: Neal Bellet (Township of Wayne), Matthew Cavallo (Township of Verona), Mayor John Duthie (Borough of Roseland), Michael Kronyak (Borough of Hasbrouck Heights), Heather McNamara-Kreitz (Township of Wayne), Chief Richard Molinari (City of Union City), Freeholder Ed Smith (County of Warren), Thomas Tucci (Township of Cedar Grove)

Others Present: Ezio Altamura (GJEM-Otterstedt), Lou Beckermann (Acrisure, LLC), Robert Calise (CMFO/Treasurer), Maureen Chumacas (Borough of Roseland), Linda D'Alessio (Recording Secretary), John Daly (Scirocco Group), Michael DeBalso (Township of Wayne), Christine Grabowski (PMA-TPA), Kristin Gould (Township of Verona), Maria Makos (Polaris Galaxy-Risk Manager), Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator), John A. Serapiglia (Polaris Galaxy-Risk Manager/Co-Administrator), Tim Weir (PMA-Safety and Loss Control)

4. Approval of Minutes May 24, 2018. It was moved by Smith, seconded by Tucci, that the Minutes of the April 26, 2018 Meeting of The New Jersey Intergovernmental Insurance Fund be accepted as presented with the correction in Paragraph 3 that Maureen Chumacas is affiliated with the Borough of Roseland.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

5. Correspondence: None

6. Finance Report: CMFO Calise summarized the monthly financial reports, including the status of Multi Line Fund and Workers Compensation Fund 2018 Assessments and claims payments, copies of which are provided in the meeting Agenda packets. Also included in the Agenda materials are the ML & WC May 2018 Bill Lists.

7. Committee Reports

- a. Nominating Committee (Tucci) – No report
- b. By-Law Committee (McNamara-Kreitz) – No report
- c. Legislative Committee (Cavallo) – No report
- d. Coverage Committee (Tucci) – (See Closed Session Motion)
- e. Professionals Committee (Tucci) – Tucci recommended that all NJIIF Professionals be required to provide evidence of ethics certification or training.
- f. Finance Committee (Kronyak) – Chairman Kronyak reported the Finance Committee met this month to discuss the draft 12/31/17 actuarial reports.
- g. Safety/Loss Control Committee (Smith) – Smith and Nemeth explained the structure and criteria for members to qualify for annual safety awards. The Committee reported that Asbury Park, Cedar Grove, Hasbrouck Heights and Warren County had qualified for the 2017 awards and recommended the approval of Resolution MI/WC-2018-12, which would include issuance of monetary awards and a plaque to each of the four members.

It was moved by Smith, seconded by Molinari, that the Safety Incentive Awards for 2017 as proposed be approved.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

- h. New Member & Development Committee (Kronyak) – No report
 - i. Risk Management Committee (Smith) – Smith reported that the Committee is pursuing motor vehicle operation and other risk management programs for 2018.
8. Chairman’s Report – Chairman Kronyak advised the next NJIIF meeting will be held in the Township of Verona, 10:30 am for Executive Committee and 11am start time for all others. Also, he reminded members that the NJIIF’s 2019 renewal applications will be emailed out by the end of May with a return due date of June 30, 2018.

9. Risk Manager's Report – Serapiglia reported that they have met with several brokers to discuss business development options. Also looking for early renewal submissions from the current members.
10. Loss Control Consultant Report – Tim Weir advised that the June “Safety Seen” Will be issued this week with a focus on June being National Safety Month. PMA has scheduled sensitivity training for Asbury Park on June 11. Also, round table sessions for Public Works Directors, Police Chiefs, and Fire/EMS Chiefs will be conducted on June 12th.
11. TPA Report – Christine Grabowski provided an update on aggregate WC claims received through 5/1/2018. She reported that claims generally continue to be timely reported (within 3 days) and lost time frequency continues to improve.

It was Moved by Duthie, Seconded by Cavallo to approve all Professionals' Reports.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

12. Bill List-WC Fund/ML Fund

It was moved by Cavallo, seconded by Smith, that the WC and ML Bill Lists for May 24, 2018 be approved for payment.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

13. Old Business – none

14. New Business –none

15. Public Comment- Ezio Altamura thanked the NJIIF for the Safety Award on behalf of The City of Asbury Park.

16. Closed Session

It was moved by Smith, seconded by McNamara-Kreitz, that pursuant to the form of Closed Session Motion attached hereto (the “Closed Session Motion”), the Board should move into Closed Session to discuss matters as outlined in the subject Motion.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

It was moved by Molinari seconded by Tucci, that the Minutes of Closed Session from the Fund's meeting April 26, 2018 be accepted as presented.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

It was moved by Cavallo, seconded by McNamara-Kreitz, that the WC Claims recommendations and Fund Counsel's Report be accepted as presented.

Roll Call:
Aye: Cavallo, Duthie, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: *Each Executive Board Member abstains as to claims against its Member entity

- Discussion and vote taken on NJIIF v Inservco settlement terms

(Mayor Duthie and M. Chumacas depart meeting.)

- Discussion of West, et al v. Roseland and related matters

It was moved by Cavallo, seconded by McNamara-Kreitz, that the Multi-Line Fund Claims recommendations and Fund Counsel's Report regarding ML Fund matters be accepted as presented.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: *Each Executive Board Member abstains as to claims against its Member entity

There being no further business for Closed Session it was moved by Smith, seconded by Cavallo that the Board return to Open Session.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

It was moved by Tucci seconded by McNamara-Kreitz, to approve all actions presented in Closed Session, including but not limited to requests for settlement authority for the WC and ML Fund matters listed in the Closed Session Motion, and the coverage positions recommended by General Counsel in Closed Session.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: *Each Executive Board Member abstains as to claims against its Member entity

17. Adjournment

There being no further business to discuss, Motion by Tucci, Seconded by Smith to adjourn the NJIIF's May 24, 2018 Meeting.

Roll Call:
Aye: Cavallo, Kronyak, McNamara-Kreitz, Molinari, Smith, Tucci
Nay: None
Abstain: None

The March 24, 2018 Meeting was adjourned at 12:25 pm.